

Recycling and Sustainability Associate  
GreenLabs Recycling

### **About Us**

GreenLabs Recycling, a rapidly expanding laboratory plastic recycling company in the Boston Area, is looking for a part time employee to join our dedicated team. Over 1 million pounds of single use plastic moves through scientific labs around Boston each year, and a majority of it unnecessarily ends up in landfills or is incinerated, adding substantially to the industry's carbon footprint. GreenLabs Recycling's mission is to improve sustainability in scientific research by collecting and recycling this plastic directly from labs.

### **Description**

The part time Recycling and Sustainability Associate will aid in the collection and processing of lab plastic and will be expected to drive the company vehicle along the collection route and interact with various representatives from our client companies. Additional responsibilities include sorting and processing plastic, keeping the warehouse space organized and maintained, and collecting data on plastic collected. Our warehouse is located in Concord, MA and cities served include Cambridge, Medford, Boston, Watertown, Waltham, Beverly and Natick Massachusetts. This is an in-person position in which you will be interacting with 1-2 other GreenLabs Recycling staff members as well as personnel within lab buildings. Must be able to interact in a professional manner with lab personnel and observe appropriate safety protocols.

### **Location**

Concord, MA

### **Time Commitment**

24 hours per week, 3-4 days/week, 8am-2pm Tues-Friday or 8am-4pm Tuesday, Thursday Friday

### **Start date**

ASAP

### **Compensation**

\$20 per hour.

### **Responsibilities**

- Safely drive the collections vehicle (10' box truck) to service locations for pickup and delivery
- Enter facilities to assist in collecting and transporting plastic to the vehicle and back to our processing facility
- Aid with sorting and processing the plastic material

- Safely operate processing equipment
- Maintain organization and cleanliness of the facility
- Deliver plastic to our recycling partner in Leominster, MA
- Document metrics of business activities
- Intellectually contribute to business development and expansion

### **Qualifications**

- Ability to lift at least 35 pounds
- Clean driving record, and a valid driver's license (CDL not required)
- Comfortable driving a 10 foot box truck in city conditions
  - Not a requirement pre-hire, will be trained on-job.
- Personable, able to communicate effectively with clients
- Self-motivated, independent and reliable work ethic
- Strong desire to help promote sustainable practices in industry

### **Apply**

To apply, please send a resume to [contact@greenlabsrecycling.com](mailto:contact@greenlabsrecycling.com)